

# **CII Level 4 Certificate in Discretionary Investment Management**

Qualification specification



Thank you for considering study with the CII. This specification summarises the purpose and the content of this qualification to help you decide whether it meets your learning needs. The qualifications section of the CII website, unit syllabus documents and CII policies provide further detail on the features summarised here.

## Qualification overview

The **CII Level 4 Certificate in Discretionary Investment Management** is a qualification that develops the wealth strategy and portfolio management skills required for effective discretionary investment management, and satisfies the FCA's appropriate qualification requirements for this class of business.

### Who is this qualification for?

This qualification is particularly appropriate for:

- Anyone seeking to become a portfolio manager who needs to comply with the FCA's appropriate qualification requirements
- Anyone wanting to develop their knowledge of investments, including retail investment advisers and those in investment-related support roles
- Anyone involved in monitoring the outsourcing of these activities.

### Benefits for individuals and employers

The CII Level 4 Certificate in Discretionary Investment Management satisfies the FCA's appropriate qualification requirements for those directly involved in discretionary investment management. This will enable you to meet the qualification requirements to practise in this area and expand your areas of expertise in your professional practice.

### Summary of content

The Certificate involves completion of two compulsory units that cover the financial services market and regulatory context and the specific technical knowledge and skills for discretionary investment management.

## Entry and professional completion requirements

### Entry requirements

There are no entry requirements for this qualification.

### Additional completion requirements

There are no additional completion requirements for this qualification.

## Qualification structure

You will need to complete the following two units.

(R01) Financial services,  
regulation and ethics

(J10) Discretionary  
investment management

## Learning and assessment

### Learning materials provided

For units in this qualification, students typically have access to the following materials as part of their enrolment or for an additional price:

- Study text with updates
- RevisionMate online study support, including end of chapter tests
- Exam guides containing a practice exam and guidance
- Further reading suggestions

Additional or different resources may be available for some units.

### Study time

Specific study time guidelines are provided for each unit on its webpage and in the CII qualifications brochure. The notional Ofqual 'Total Qualification Time' for this qualification is 140 hours.<sup>1</sup> This represents the time a student might typically take to complete the qualification.

### Assessment format

Each unit is assessed by a single multiple-choice on screen exam, tested year-round throughout the UK at a choice of over 40 centres.

The qualification award will be graded fail/pass.

### Further information on learning and assessment for each unit

Please ensure that you refer to the individual unit syllabus for unit-specific details:

- learning outcomes and assessment criteria
- further reading and resources
- important notes, such as the tax and legislative position that will be assessed

This is available in our syllabus menu on the qualification webpage: [www.cii.co.uk/cert-investmentmanagement](http://www.cii.co.uk/cert-investmentmanagement)

Please also select your unit from the webpage to find out about any unit updates.

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<sup>1</sup> 'Total Qualification Time' is a term that awarding organisations are required by Ofqual (the qualifications regulator in England) to use to describe the size of qualifications. <https://www.gov.uk/guidance/awarding-organisations-understanding-our-regulatory-requirements>

## **Important assessment policies**

Details of terms and conditions which apply to candidates entering for assessments with the CII are set out on the CII website. By entering any assessment with the CII you agree to be bound by these terms and conditions and our assessment policies, which can be found in our exam policies page:

[www.cii.co.uk/exampolicies](http://www.cii.co.uk/exampolicies)

## **Fair access to our qualifications**

The CII acts at all times to ensure that no unfair barriers apply to those seeking to gain the qualifications it offers. If, due to disability or illness, you may require adjustments in order to access an assessment, please read the access arrangements and reasonable adjustments policy and contact the CII Customer Service team as soon as possible to discuss how we can meet your needs. Further details are provided here: [www.cii.co.uk/exampolicies/#Accessibility](http://www.cii.co.uk/exampolicies/#Accessibility)