



Chartered
Insurance
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Election to Fellowship

Important notes:

Before completing this application form, carefully read the Fellowship guidelines.

Please type or write legibly in black or blue ink. If there is insufficient space in any part of this form, please attach extra sheets.

Once you have completed all sections of this form in BLOCK CAPITALS and payment has been made, please email to: **societies.fas@cii.co.uk**

If you require any assistance or advice when completing this form please email **societies.fas@cii.co.uk**

Section A - Personal details

(Please complete all fields - it is essential we have your email address as this is our main channel of contact with you)

Please give your CII/PFS permanent identity number (PIN) if known

PIN

Mr/Mrs/Miss/ Ms/Other Surname/ Family name

Forenames/ Given name(s)

Preferred name for CII communications

Gender (Please tick) Male Female Prefer not to say Date of birth

Daytime tel Mobile

Employer name

Job title

Work address

Postcode Country

Home address

Postcode Country

email

Please take care when providing your email address as most correspondence will be sent electronically.

Tick address to be used for correspondence (Please tick) Home Work

Section D - Election to Fellowship personal checklist

Please do not submit your application until you can confirm by ticking all the 'yes' boxes below that are applicable to you, to indicate that you have met the election to Fellowship application criteria.

I confirm that I:

- am an Associate of the Chartered Insurance Institute
- hold the pre-1992 Associateship and have submitted a summary of 10 years relevant work experience
- am a current member of the Chartered Insurance Institute
- have been employed (or self-employed) in the insurance industry for at least four years
- am wholly or mainly engaged or employed in work connected with insurance
- have paid the Fellowship enrolment fee
- have successfully completed a Fellowship plan
- have attached a copy of my updated Fellowship plan (Please review Section D of your enrolment application)
- have successfully completed the Business Ethics Programme
- have three years of CPD records (You must have written confirmation from the CII that your records have been approved.)
- have completed the application for Chartered title/am a Chartered title holder
- have signed the declarations (Section F)

Yes

For office use only

By ticking the appropriate boxes you are confirming that you have enclosed all the necessary evidence to support your application. You must include everything listed in part A and one of the options from part B.

Please do not submit your application until you are able to enclose all the supporting documentation.

Part A. I confirm that I have enclosed all of the following:

- a completed and signed application form
- an election fee of £232 (Section E)
- a copy of my statement of personal development (Please check the Fellowship guidelines to ensure that your statement includes all relevant information.)

Part B. I confirm that I have enclosed one of the following major achievements:

- evidence of a further professional or managerial qualification (Please refer to the Fellowship regulations or letter of confirmation)
- a copy of my project(s) (with a signed employer's endorsement if required) (Section C)
- a copy of my dissertation (with a signed employer's endorsement if required) (Section C)
- my portfolio of published work containing a copy of each publication

You must have successfully completed the Business Ethics Programme before applying for election to Fellowship.

